

September 18, 2019  
7:00 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

### ATTENDANCE

Kevin Miller, Chairman  
Sue Sunday, Vice Chairperson  
William Beck, Treasurer

Greg Rogalski, Engineer  
Karen Lowery, Recording Secretary

### PUBLIC COMMENTS

Brian Gembusia, the Chairman of South Middleton Township Board of Supervisors and Vice Chairman of the South Middle Township Municipal Authority, and Josephine Hall, the soon to be SMTMA manager, were present/. Mr. Gembusia stated he would like SMT and SMTMA to build a good working relationship with the Monroe Township Municipal Authority and Board of Supervisors. They are going to try to attend more of Monroe's meetings to keep line of communication open. Mr. Miller thanked Mr. Gembusia for coming and said that he will try to attend more of SMTMA meetings as well. Ms. Hall said the meetings are held on the 2<sup>nd</sup> Monday of each month at 6 PM at the sewer plant location.

### MINUTES

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the August 21, 2019 regular meeting.**

### OPERATIONS REPORT

Mr. Beck asked when the meter at Allenberry will be fixed. Mr. Rogalski said he will check into it.

Mr. Miller is concerned with the Leidigh pump run times being way off. Mr. Rogalski said that Patrick is checking the info every week and the times have steadied out.

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report.**

### FINANCIAL REPORT

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

## LIEN/DEBT REPORT

Mr. Miller said account 866-0 has made a large payment and is headed in the right direction. Mr. Beck asked about account 44-0. Ms. Lowery said the owner has filed for bankruptcy.

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

## CAPACITY REPORT

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

## SOLICITOR'S REPORT

Mr. Miller said that Mr. Pykosh and Mr. Gleeson weren't able to attend, but if there were any concerns or matter's they needed to look into we should advise them.

## ENGINEER'S REPORT

Mr. Rogalski reviewed the report dated September 11, 2019.

Mr. Rogalski said the Blossom project is wrapping up and they are finishing a punch list. The general approach of replacing complete sections, not just sections, is the approach that should continue with future projects. We weren't sure exactly what we would find and there were extensive issues that needed to be corrected. There was an electric line drilled through the main sewer line, none of this is helping the situation. He recently met with the DPW who are on track with televising the Sandy pump station area. They plan to have all of the old line done by the end of the year. They aren't sure if they will have time to televise the new section, but that is newer pipe.

Mr. Miller mentioned that since the project is complete, he would like the manholes pulled in the area of Dogwood and Blossom to see if there is a change in the water levels. Mr. Rogalski said this has been done, but the weather conditions have been dry. He would like to do this during a wet time.

Ms. Sunday asked what will be done after Sandy. Mr. Rogalski said there are 2 areas on the radar. From Swope down the mountain, however this could be a challenge with the amount of flow in this area. And the flat area near the creek should be checked since it's at the level of the creek.

Ms. Sunday asked about the Spring pump station area. Mr. Rogalski said that from Kuhn to Laurel there could be root intrusion. He spoke with the DPW about this and clearing out the right of way to help curb future problems.

Mr. Miller asked if there will be additional costs to the current project. He understands some of the ditches had to be wider than planned on. Mr. Rogalski hasn't received any change orders at this time.

Mr. Rogalski said the Sump Pump Ordinance was passed by the Supervisors on September 12, 2019, so now we will work on a protocol to implement this by January 1<sup>st</sup>.

Mr. Miller said that as we begin the approach of a project every other year for \$250,000 to \$300,000, he would like to have a map labeling what has been done and potential areas for repair within the next 5

years. Mr. Rogalski is going to create a formal document to show that information as well as estimated cost and the year the work is planned. He will update this as we move forward.

Mr. Miller said that in the next 8 to 12 months he would like to determine the next project area and estimate footages and prepare for bidding a project at the end of 2020. Mr. Rogalski said that there is a project in mind and they will work on preparing the info.

Mr. Gembusia stated that SMT has agreed to commit funds to complete televising of the area so everyone know exactly what issues there are and how bad they may be. The flows go to SMTMA, so understanding the issues will help everyone involved. Mr. Miller thanked Mr. Gembusia.

Mr. Miller stated he is concerned with the pumps at Leidigh not running evenly. Mr. Rogalski said that Patrick has been checking the data on a regular basis and has found that some of Jeff Wilbur's employees may not fully understand the system and have been changing settings or they haven't gone out as quickly as we would like to address a concern. He plans to schedule a meeting with Jeff Wilbur, DPW, and Pennoni to confirm what the expectations are and make sure everyone is on the same page. Mr. Miller said if these is a human issue then we work on it. If it's a technology issue he would be in favor of discussing options to fix the issue. Mr. Rogalski said there are no indications of a technology issue. He added that the control panel has been refurbished over the years and it may be time to upgrade.

Mr. Miller asked about the results from the televising along Creek Road. Mr. Rogalski said he would check into it.

Mr. Beck asked where the tapping fees stand. Mr. Rogalski said he will have the information for the next meeting. He had been working on it and was then deployed for 10 days, so he is catching up.

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Engineer Report.**

#### OLD BUSINESS

#### JOINT WORKSHOP

Mr. Miller suggested scheduling another workshop January/February 2020. Mr. Beck asked what issues are still open. Mr. Miller said they covered most items, but this would allow communications to remain open and up to date, follow up the tapping fee update and to explore data from the camera work. He added that they could discuss how to fund the upcoming sewer projects through grants or other means.

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote the members it was duly RESOLVED to schedule a joint workshop with the Board of Supervisors during the last week of January 2020.**

#### 2020 BUDGET DISCUSSION

Ms. Sunday said the Supervisors agreed to pay an additional \$50,000 toward the debt in the Northern District and appreciate the idea of setting aside \$35,000 per year in the capacity fund to pay down debt in the Southern District.

Mr. Beck was concerned that the draft budget didn't show the \$35,000 in the Southern Capacity Fund. Ms. Lowery tried to explain that the budget shows income and expenses. This money is already in

the fund and just being set aside for debt payment. Mr. Beck said the money would need to be tracked.

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to tentatively recommend approval of the budget contingent upon Mr. Beck's review.**

NEW BUSINESS

SINCLAIR PARK – 13 EDU REQUEST

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to approve Sinclair Park's request to reserve 13 EDU's.**

STAFF COMMENTS

Mr. Beck mentioned the letter received from SMTMA and if there was going to be a meeting. Mr. Gembusia said that a meeting was held with Mr. Kehoe and Mr. Rudy. The discussed projects, repairs and that SMTMA has interest in obtaining the southern district, but would first need to know what issues there are which is why SMT is willing to expend fund to help with televising. The Porches at Allenberry inspection process was discussed. Ms. Hall added that due to the type of sewer meter being used for the Porches flows would have to be estimated until there are about 25 homes built.

Mr. Gembusia would like to get more involved and get to know the Boards better so they know who they are working with. The I&I had gone up extremely with the wet season that we had and both Board are aware of the I&I issues. They would like to make it a priority to straighten out the I&I since it flows into their system and would benefit all residents. They would like to be able to look back in 10 years and know they did all of the right things to help fix a problem.

Mr. Miller said they appreciate South Middleton reaching out and share the platform to discuss issues that need to be fixed. The Monroe Authority is on the same page and 2 years ago started to focus on a plan to reduce the flows.

ADJOURN

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 7:50 PM.**

Respectfully Submitted,

Karen M. Lowery  
Recording Secretary