

August 16, 2017
7:00 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller. The Pledge of Allegiance was said.

ATTENDANCE

Kevin Miller, Chairman
Sue Sunday, Vice Chairperson
William Beck, Treasurer
Ronald Eckerd, Secretary

Chris Gleason, Solicitor
Bill Rudy, Engineer
Holly Wood, Admin. Asst.

Mr. Miller announced that 2 items will be added under new business on the agenda. Draft budgets for both the Northern and Southern districts will be reviewed and discussed.

PUBLIC COMMENTS - None

MINUTES

On the motion of Ms. Sunday, and seconded by Mr. Eckert and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the June 21, 2017 regular meeting.

OPERATIONS REPORT

On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Reports for June.

FINANCIAL REPORT

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.

LIEN/DEBT REPORT

On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.

CAPACITY REPORT

On the motion of Mr. Eckert, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.

SOLICITOR'S REPORT

Mr. Gleason reported on the outstanding accounts that have been liened or been worked into payment plans. He also explained that the accounts listed as in bankruptcy have started receiving regular payments. These payments will most likely continue for the next 3 years. Mr. Miller noted that the number of accounts is shrinking, which is a good thing to see. Mr. Gleason agreed that the number of accounts is

shrinking, but the accounts that are left are the hard to collect accounts.

Mr. Gleason noted that there are 2 accounts that have other legal proceeding in the works, and he wants to piggyback on those items to keep the legal cost down. Mr. Gleason also noted that there are a few accounts that are keeping current with their payment plans and quarterly fees; but there are some, too, that are not returning any attempts to contact and the decision to move to sheriff's sale may be a decision that needs to be made.

On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Solicitors Report.

ENGINEER'S REPORT

Mr. Rudy provided an engineer report dated July 19, 2017. Mr. Rudy noted that the RFP for an operator was sent out, and proposals were requested to be returned by September 1. Mr. Rudy said the Municipal Authority members will be copied on the proposals that are received.

Mr. Rudy noted that the Leidigh Pump Station work was completed the week of July 17. The drives were to be programmed yesterday, but he did not have confirmation of the work being completed.

Mr. Miller noted item # 5 on budgeting for flushing of the low pressure system in the Southern District, Mr. Miller asked if this was necessary. Mr. Rudy said it is good practice, but he will confer with Jeff Wilbur on this. If there have been a number of grinder pump issues in the area, it may be warranted. On the subject of grinder pumps, Ms. Sunday asked if grinder pump systems should be sealed systems. She has an associate at church that commented on his grinder pump running regularly after one of the last large rainfalls, and she is now wondering if ground water infiltration may be coming from additional sources. It was agreed that it should be a sealed system, but it may be worth having somebody look at this particular pump to see if there is an actual issue with infiltration.

Mr. Rudy went on to inform the members that there had been maintenance calls for the Sandy pump station control panel issue, and that Mechanicsburg reported a transducer issue. Control Systems 21 was called to correct both issues. Mr. Rudy also noted the Leidigh pump station overflow event. He said that to his knowledge all is well with DEP and our reporting. He noted that he had the draft SOP in his phone the night of the event, and it came in helpful with access to the necessary phone numbers being at hand.

Mr. Miller asked about the SMTMA project. Mr. Rudy said that the main plant project is complete, but that litigation is still pending. Mr. Miller asked if SMTMA had any need to switch to the tank with the heavy rains we have experienced. Mr. Rudy he is not aware of any such need.

Mr. Eckert questioned the suggestion that an inflow reduction program be worked on for the Northern District. Mr. Eckert wanted to know who prompted the idea. Mr. Miller noted that he asked for the plan. Mr. Miller feels it is important to be proactive, not reactive to problems.

On the motion of Ms. Sunday, and seconded by Mr. Eckert, and by unanimous vote of the members, it was duly RESOLVED to accept the Engineer's Report.

OLD BUSINESS

SOUTHERN DISTRICT I&I – 10 YEAR PLAN – STEP 1

Mr. Miller tabled this item due to talks with SMTMA.

NEW BUSINESS

Northern District Draft Budget

Mr. Eckert noted that this is his first draft but his intention is to suggest a rate reduction for the Northern District. He is asking Ms. Lowery to review his proposed expenses and make suggestions because he knows at least the contract services expenses is overstated. Ms. Lowery sees the bills month to month and can offer good estimates.

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to TABLE the Northern District Draft Budget discussion.

Southern District Draft Budget

Mr. Beck reviewed his draft budget and noted that he would like Karen to provide him with updated EDU numbers. Mr. Beck noted that it would be helpful to know what the projected numbers on the SMTMA project are going to look like.

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to TABLE the Southern District Draft Budget discussion.

Ms. Sunday noted that she would like to invite a Supervisor to the next meeting so that one of them can hear first-hand the Municipal Authority's budget discussion and ideas.

STAFF COMMENTS

Ms. Sunday noted that the Sandy Pump Station information that was requested was included in this meeting's packet.

Mr. Miller noted the upcoming Municipal Authority Workshop in Hershey. He will get the information to the members of the Board, and if anybody is interested in attending, we will work to make it happen. Mr. Miller also asked that the next SMTMA meeting date and time be forwarded to the Municipal Authority Board to see if anybody is able to attend

ADJOURN

On the motion of Ms. Sunday, and seconded by Mr. Eckert, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 8:12 PM.

Respectfully Submitted,

Holly Wood
Administrative Assistant