

July 20, 2016  
7:00 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Vice Chairperson Sunday.

The Pledge of Allegiance was said.

#### ATTENDANCE

Sue Sunday, Vice Chairperson  
William Beck, Treasurer  
Ronald Eckerd, Secretary  
Harold Stoneberger, Asst. Sec/Treas.

Michael Pykosh, Solicitor  
Mark Bruening, Engineer  
Karen Lowery, Recording Secretary

#### PUBLIC COMMENTS –

Carl Kuhl, stated the he and Ms. Araiza have met with bond counsel and an individual financial group. Both will be attending the Supervisors August 11<sup>th</sup> meeting to give a presentation. The bond counsel will look at refinancing since the rates are down and the financial group will look at more traditional financing.

Randy Jackson, 314 Monroe Street, said that the 2010 GO Bond is callable, if we go past that date will it cost more. We need to do something. Mr. Kuhl said that the Authority is looking at debt reduction.

#### MINUTES

**On the motion of Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the June 15, 2016 regular meeting.**

#### OPERATIONS REPORT

Mr. Eckerd contacted Suez Water to see if water usage could be gotten to compare to the sewage flows. He was able to get some basic numbers that showed the water consumption is more than the sewage flows, but we have to keep in mind that some people water garden or wash cars. He also determined that some older homes are not on the public water system.

Mr. Bruening stated that Kline's cleaned out the pits at Leidigh, York and Sandy. He suggests cleaning out Spring and Shuman in October, so that they are all done to the same level. Ms. Sunday said we could discuss this under new business.

**On the motion of Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Reports for June.**

#### FINANCIAL REPORT

Mr. Kuhl asked what amount is still owed to SMTMA for the remainder of the project. He asked when

we would be able to get a good estimate of what money is needed. To proceed with the budget and debt repayment everyone needs to have good numbers for this project.

Mr. Bruening stated that his spreadsheet shows the outstanding amount and he added that engineering is over the amount that was available from change orders. Mr. Bruening said it may be August or September until he is able to provide a better idea of where we stand. He also mentioned that a letter was received from Robert Kissinger at SMTMA regarding budgeting for additional capital items that will be done in the fall of 2016 and spring of 2017.

Mr. Beck asked how the amounts are negotiated with SMTMA. Mr. Pykosh said that negotiations were done by the Monroe Supervisors, Monroe Municipal Authority, SMTMA, South Middleton Supervisors and Mr. Bruening. Mr. Beck clarified that we was referring to the additional items that have been communicated.

Ms. Sunday said currently there are no mechanisms in place to affect anything that happens at SMTMA. Mr. Pykosh said that a decision will be made on what Monroe is obligated to cover. These items will be reviewed and to see how they fit into the contract. Ms. Sunday added that she is frustrated because we are trying to make budget decisions and don't have the information that we need. Mr. Beck stated that Monroe has paid about 3 million dollars for the plant upgrade yet we have no say in any decisions. Mr. Jackson stated that the Supervisors have tried to get a seat on the Board, but were turned down. He suggested using the base numbers that were given for budgeting purposes at this time.

**On the motion of Mr. Stoneberger, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

Mr. Eckerd stated that this is not part of the financial report, but he questioned why the Authority approves the financial information since the bills have already been paid. Ms. Sunday said that it is just approving the informational report.

#### LIEN/DEBT REPORT

The water usage information was brought up again. Mr. Stoneberger asked if the Authority has the authorization to look into water usage for properties. Mr. Pykosh said he would have to check into that and the Supervisors could recommend looking at water usage, if so desired.

**On the motion of Mr. Beck, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

#### CAPACITY REPORT

Mr. Kuhl questioned if there was still available capacity in the Southern District or has that disappeared. Ms. Sunday stated that the available capacity only exists on paper. SMTMA will not accept any new blocks of EDU's for development. Mr. Bruening added that based on the Chapter 94 report SMTMA says that we have exceeded our daily capacity and will not approve any sewer modules for development.

**On the motion of Mr. Beck, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

## SOLICITOR'S REPORT

Mr. Pykosh stated that there are 2 properties that the Sheriff has recently visited to view property that could be auctioned. Another account has paid \$1,700 toward the outstanding balance. Judgements have been placed on almost all of the lien properties.

Mr. Beck asked if Allenberry has any liens. Mr. Pykosh said yes.

**On the motion of Mr. Stoneberger, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to accept the Solicitors Report.**

## ENGINEER'S REPORT

Mr. Bruening reviewed his Engineer's Report dated July 14, 2016. He also provided an updated flow summary and a draft Maintenance Checklist.

Mr. Bruening stated that Jeff Wilbur has been doing weekly checks and cleaning the baskets. Mr. Eckerd asked if he's not doing what needs to be done. Mr. Stoneberger stated that Jeff Wilbur has been doing what was originally set up. This form will allow for more tracking and record of work being done.

Mr. Eckerd asked if the amount we are currently paying will cover this new checklist. Mr. Bruening said that we would need to ask for prices for the new checklist. Mr. Stoneberger added that some of the work may need to be contracted out, like pumping the pits or annually pulling the pumps.

Mr. Kuhl stated that Dillsburg Authority, SMTMA or Mechanicsburg Waste Water Treatment Plant may be helpful in setting up this program. Mr. Bruening said that he has contacted several companies for input and recommendations.

Mr. Kuhl asked that is information could electronically be sent from the pump stations to the office, would the need for weekly visits be eliminated. Mr. Bruening said that weekly checks would still need to be done to check conditions.

Ms. Sunday shared Mr. Miller's comments. The Board agreed to review this and add to the August agenda.

Mr. Bruening said the valves at the Sandy pump station can be repaired because it's a flapper valve. The new valves have seals that can be replaced. The rails can still be used, but installing new ones would be a good idea.

**On a motion by Mr. Stoneberger, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to replace the check valves at the Sandy pump station and wait to make a decision on the rails until the prices have been received for the material types.**

**On a motion by Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members, it was duly RESOLVED to accept the Engineer's Report.**

## OLD BUSINESS

### PUMP STATION PHONE LINES

**On a motion by Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members, it was duly RESOLVED to table the pump station phone line discussion.**

### ASSET MANAGEMENT COMMITTEE

Ms. Sunday said there have been over 300 volunteer hours logged. She thanked Ron and Dave for their work on the laterals and Carl and Sharon for their field trips. She added that there is an extra manhole on the map and the manholes found have been marked with green. Field trips are planned for the low pressure area.

### 2016 AND BEYOND NORTHERN AND SOUTHERN DISTRICT PLANS – PHASE 1

Ms. Sunday shared Mr. Miller's comment that pulling manholes has been postponed until the next rain event.

### NORTH AND SOUTH METER CUSTOMER REVIEW

Ms. Sunday provided some data regarding rates and amounts for the sewer rates.

**On the motion of Mr. Beck, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to recommend to the Supervisors that all churches be charged for 1 EDU, instead of the metered rate.**

**On the motion of Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to recommend to the Supervisors that each trailer in the trailer park be charged the flat EDU rate.**

### 2017 BUDGET DISCUSSION

Mr. Eckerd stated that the budgets for the Northern and Southern district were made to look the same.

Mr. Eckerd added the Northern budget is based on the 2010 GO Bond being paid off.

Mr. Beck stated that he has worked up 2 options. One is paying off the 2010 GO Bond and the second is paying off the 2010 Note and the 1978 Tap Fee loan. He has also budgeted \$75,000 for pending items with SMTMA.

Ms. Sunday shared Mr. Miller's comments, stating to double and triple check the numbers. He is in favor of paying off debt and lowering rates, but wants to be cautious in doing so.

**On the motion of Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to recommend to the Supervisors that the Northern and Southern portions of the 2010 GO Bond be paid off early.**

Mr. Beck stated that Supervisors are going to approve a budget regardless of their suggestions. He would suggest 2 motions. One to pay off debt and to reduce rates.

**On the motion of Mr. Beck, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to recommend to the Supervisors to set the 2017 sewer rates as follows: Northern District \$200 per EDU per quarter and the Southern District \$335 per EDU per quarter.**

Ms. Sunday said that she likes what she is seeing and would like to wait until the August meeting to act on the budget since we do not have enough information about the SMTMA project right now.

#### NEW BUSINESS

##### PUMP STATION CLEANING

Mr. Bruening stated that 3 of the pump stations have been cleaning by Kline's, who did a great job. He would like to suggest that the other 2 pump stations be done in the fall.

**On the motion Mr. Stoneberger, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to investigate what the cost would be to have the Shuman and Spring pump stations cleaned at the same time.**

#### COMMENTS

Ms. Sunday thanked Mr. Jackson for all of his work and reports that were submitted.

#### ADJOURN

**On the motion of Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 8:50 PM.**

Respectfully Submitted,

Karen M. Lowery  
Recording Secretary