

December 20, 2017  
7:00 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller. The Pledge of Allegiance was said.

#### ATTENDANCE

Kevin Miller, Chairman  
Sue Sunday, Vice Chairperson  
Bill Beck, Treasurer  
Ronald Eckerd, Secretary

Chris Gleeson, Solicitor  
Bill Rudy, Engineer  
Greg Rogalski, Engineer  
Karen Lowery, Secretary/Treasurer

PUBLIC COMMENTS - None

#### MINUTES

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the November 15, 2017 regular meeting with a minor edit.**

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the November 30, 2017 joint meeting.**

#### OPERATIONS REPORT

Mr. Beck asked why the average daily flow for Criswell is higher than other areas. Mr. Miller explained that the flow goes directly to SMTMA and this was in the agreement with SMTMA.

Mr. Rudy said that he is looking at the pump run times at Leidigh and is also going to review the electric bills.

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Reports for November.**

#### FINANCIAL REPORT

Mr. Eckerd stated that the February bond payment listed is for the entire year, not just February.

Mr. Beck stated that the P&L worksheet for the southern and northern funds comparing 11 month actuals and the 2017 budget amounts. He provided some further details for some of the numbers.

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

#### LIEN/DEBT REPORT

Mr. Gleeson added that he was notified that the mortgage foreclosure on account 866-0 was postponed and then cancelled. He has a call out to the mortgage company to find out further details. He

suggested that the Authority Board may want to make a motion to recommend to the Supervisors that we move forward with a foreclosure on accounts 866-0 and 139-0, as he has had no success working with this account. Mr. Miller asked if the assessed value of the properties were known. Mr. Gleeson didn't know the assessed value at this time.

Mr. Eckerd asked the status of 828-0. Mr. Gleeson said the owner is deceased and he's not sure why it hasn't gone to mortgage foreclosure yet. The Board could choose to move forward with this account as well.

Mr. Eckerd asked the status of account 904-0. Mr. Gleeson said she is in a payment plan making \$180 per month payments.

Mr. Eckerd asked the status of account 771-0. Mr. Gleeson said this account is in bankruptcy, but they are to keep up with the current billings. He has a letter out to the bankruptcy attorney.

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

#### CAPACITY REPORT

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

#### SOLICITOR'S REPORT

Mr. Gleeson provided most of his report under the Lien/Debt report section. He added that account 354-0 will have settlement on December 28<sup>th</sup> and then this account should be satisfied.

Mr. Miller asked what obligations the township would have if we push the foreclosure. Mr. Gleeson said it would give leverage for the owner to bring the account current, but he's not sure that would happen. There would be legal fees to get the process started and the process would take months.

**On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to recommend to the Supervisors that we proceed with the foreclosure process on accounts 866-0 and 139-0.**

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to add per the solicitors recommendation to the previous motion, as suggested by Mr. Beck.**

#### ENGINEER'S REPORT

Mr. Rudy provided an engineer report dated December 13, 2017. He added that the omni-site system was installed today. He has gotten an additional camera and flow meter quote. A demonstration of one camera was given today and another will be done on January 3<sup>rd</sup>. Mr. Miller asked if the information would be available to make a recommendation at January's meeting. Mr. Rogalski added that the Supervisors approved the camera and flow meter purchase for up to \$20,000.

Mr. Rudy provided a map of the southern district creating a capital plan for repairs. There are 16

years of projects using a \$300,000 project budget per year. He added that some areas may not need any work done or may have already had repairs done. The map can be revised once the flow meters and cameras can be used to check the areas.

Mr. Miller said the 2019 project would be in the Blossom Terrace area. Mr. Rudy said this would be the 1<sup>st</sup> project due to the township paving Blossom Terrace. Future project would be based on the results from the flow meters and cameras. Mr. Rogalski added that a roads capital maintenance plan has been put together and a majority of the streets are up for oil and chip in 2020.

Ms. Sunday said to get an idea of the scope of work she would rather look at the system sooner than later. Mr. Rogalski said they are working on getting the equipment and training needed to use the equipment.

Mr. Rogalski said that the omni site installed at Leidigh allows web access to monitor flows. Replacing the other dialers, maybe one a year, would bring them online and help to review data.

Mr. Miller suggested that after the Blossom Terrace work is done it would be crucial to ensure that the Sandy pump station is protected. We need to televise that area to prevent damage to the new pumps. Mr. Rudy said that area can be done as soon as Blossom is done.

Mr. Miller suggested the map be marked with areas that work has already been done in the past 10 years.

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to accept the Engineer's Report.**

#### OLD BUSINESS

SOUTHERN DISTRICT I&I– Previously addressed.

#### SUMP PUMP DISCUSSION

Mr. Rudy said he has done some research and found 3 ordinances regarding inflow and lateral repair. Inspections of laterals and for illegal connections could be performed at when the property is sold. He will email these ordinances to the Board for review.

Mr. Miller asked if there is another way to do inspections then when the property sells. Mr. Rudy said those homes would be part of the project and the lateral would need to be inspected to make sure the system is tight. Mr. Rogalski felt that laterals could be inspected any time.

NEW BUSINESS - None

#### ADJOURN

**On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 7:50 PM.**

Respectfully Submitted,  
Karen M. Lowery  
Secretary/Treasurer