

October 16, 2019  
7:00 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

#### ATTENDANCE

Kevin Miller, Chairman  
Sue Sunday, Vice Chairperson  
William Beck, Treasurer  
Andrew Clancy, Asst. Sec./Treas.

Michael Pykosh, Solicitor  
Greg Rogalski, Engineer  
Karen Lowery, Recording Secretary

PUBLIC COMMENTS - None

#### MINUTES

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the September 18, 2019 regular meeting.**

#### OPERATIONS REPORT

**On the motion of Mr. Clancy, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report.**

#### FINANCIAL REPORT

Mr. Beck provided a statement of revenues and expenses and some details on specific items. In the Southern District it looks like the I&I project will be over by about \$17,000 and the treatment will be under by about \$3,900. And in the Northern District it looks like maintenance and repair will be over by about \$18,600 and the treatment will be over by about \$4,100. Overall the ending net positions of the accounts looks to be close to the budgeted amounts.

**On the motion of Ms. Sunday, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

#### LIEN/DEBT REPORT

Mr. Miller asked what is going on with account 139-0. Mr. Pykosh said that they are ready to move forward on a foreclosure if directed to do so.

**On the motion of Mr. Clancy, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

## CAPACITY REPORT

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

## SOLICITOR'S REPORT

Mr. Pykosh provided addendums to the Allenberry Development and Connection Agreements that are in place. The original agreements were for 128 residential homes and they would like to include a non-residential club house. The addendums modify the original agreements to include the club house.

**On the motion of Ms. Sunday, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to approve and authorize the Chairman to sign the Development Agreement Addendum and the Connection Agreement Addendum.**

## ENGINEER'S REPORT

Mr. Rogalski reviewed the report dated October 8, 2019.

Mr. Rogalski reported that the meeting held with Jeff & Josh Wilbur, DPW and Pennoni went well. Some issues from the past were clarified and there was a good discussion about the future. There are some preventative maintenance issues to be addressed in 2020. Thresholds for issues were discussed and when to contact Pennoni. All of the generators are going to be reset to exercise on the same day of the week to make it easier to find issues. Jeff Wilbur is going to revise the scope of work for the 2020 contract and will provide a list of annual preventative maintenance items that should be done.

Mr. Rogalski provided a request of payment from Ankiewicz Enterprise for the White Rock sewer project. The DPW is going to go out tomorrow, since it rained today, to check some areas near the project and then continue to televise. A map was provided showing the areas that have been televised and the areas that are left to do.

Mr. Rogalski said they have looked at the tapping fees at a high level. The tapping fees were last adjusted in 2006 and the construction index and value of the system has doubled since then. He feels that it may be worth looking at the tapping fees since an increase is possible. The calculations showed that the tapping fee in the Northern District could be increased to a maximum of \$7,500 and the Southern District could be increased to a maximum of \$11,000. For Pennoni to move forward with the tapping fee process the cost would be approximately \$20,000. Ms. Sunday suggested budgeting this amount for 2021. Mr. Beck said there aren't many connections in the southern district, but we could be missing out on about 30 connections in the northern district if we wait. Mr. Rogalski said that they can do just one district.

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to have Mr. Rogalski provide a cost to revise the tapping fee in the Northern District.**

Mr. Rogalski provided information for a H2O grant that is currently available with a 50% match. He feels this would fall within the timeline to do projects every other year. The grant would be awarded in mid-2020 and we could be ready to dig in early 2021. Mr. Miller asked if the next target area has been identified. Mr. Rogalski said there is a section from Kuhn to Laurel that has root intrusion and displaced joints. We could also clear the right-of-way to prevent issues in the future and look at some manholes that have issues.

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to make a recommendation to the Board of Supervisors to move forward with the**

**H2O grant application.**

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to recommend Ankiewicz Enterprises payment request of \$66,014.55 be approved.**

OLD BUSINESS

JOINT WORKSHOP

The Board feels meeting face to face with the Board of Supervisors help keep communication open and addresses any questions or issues.

**On the motion of Ms. Sunday, and seconded by Mr. Clancy, and by unanimous vote the members it was duly RESOLVED to request a joint workshop with the Board of Supervisors on January 29, 2020 or February 6, 2020 at 7 PM.**

2020 BUDGET DISCUSSION

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the tentative budgets for Sewer North and Sewer South.**

NEW BUSINESS

NOVEMBER SEWER BILL INSERT

Ms. Sunday would like input for the November insert. And for the February insert she suggested an explanation of the recent construction project be provided – what was done and where, number of manholes fixed, costs, findings, the issues with the trenches. This will allow sewer customers to see that work is being done to fix the problems. She offered to write the article, if Mr. Rogalski could provide some of the details to her. Mr. Clancy likes this idea. He suggested included the total length of pipe in White Rock and the length that was replaced to let people see it can't be fixed instantly, but this is a first step.

**On the motion of Mr. Miller, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to approve the November sewer bill insert.**

STAFF COMMENTS

Mr. Miller said that he was able to meet with Representative Dawn Keefer and discuss the Southern District. She also provided information about grants for sewer and stormwater management for the township. Funds are available, but we must plea our case to get the funds in this area.

ADJOURN

**On the motion of Ms. Sunday, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 8:00 PM.**

Respectfully Submitted,

Karen M. Lowery  
Recording Secretary