

January 20, 2016  
7:00 PM

The reorganization meeting of Monroe Township Municipal Authority was called to order by 2015 Chairman Miller and turned over to the Solicitor.

Mr. Pykosh asked for a motion to select the 2016 Chairman.

**On the motion of Ms. Sunday, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to select Kevin Miller as the Chairman.**

The meeting was turned over to Mr. Miller.

**On the motion of Mr. Eckerd, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to select Suzanne Sunday as the Vice Chairperson.**

**On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to select William Beck as the Treasurer.**

**On the motion of Ms. Sunday, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to select Ronald Eckerd as the Secretary.**

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to select Harold Stoneberger as the Assistant Secretary/Treasurer.**

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to adjourn the re-organization meeting at 7:05 PM.**

January 20, 2016  
7:05 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

The Pledge of Allegiance was said.

#### ATTENDANCE

Kevin Miller, Chairman  
Sue Sunday, Vice Chairperson  
William Beck, Treasurer  
Ronald Eckerd, Secretary

Harold Stoneberger, Asst. Secretary/Treasurer  
Michael Pykosh, Solicitor  
Eric Schroeder, Engineer  
Holly Wood, Recording Secretary

Mr. Miller asked that the Municipal Authority continue conducting meetings in 2016 as they had started in 2015, with the Chairman acting more as a facilitator and having more interaction among the other board member. Mr. Miller would like to see the Chairman only stepping in when necessary.

PUBLIC COMMENTS –

Carl Kuhl, 153 Brindle Road, expressed his appreciation for the candor and open dialogue of the Municipal Authority Board. He also wanted to let the Board know that as a Supervisor and Planning Commission member, he is requesting that the Planning Commission begin to review the Comprehensive Plan and will be looking to the Municipal Authority for guidance with regard to the Act 537 portion of the plan. It is Mr. Kuhl's hope that the Planning Commission and the Municipal Authority Board can work together to get the Comprehensive Plan updated.

MINUTES

**On the motion of Ms. Sunday, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the December 16, 2015 regular meeting.**

OPERATIONS REPORT

**On the motion of Mr. Stoneberger, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Reports for December.**

There was a mention made about a jump in Northern District in December, and jumps for Allenberry and White Rock Acres. Mr. Stoneberger thinks these jumps can be contributed to rainfall during those time frames.

Mr. Miller and Ms. Sunday expressed their appreciation for the cover sheet of the report. Mr. Beck asked if this was a monthly report and if a 12 month rolling average could be added to the cover sheet.

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to add an additional column to the report to include a 12 month rolling average.**

FINANCIAL REPORT

**On the motion of Mr. Stoneberger, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

LIEN/DEBT REPORT

Mr. Eckerd voiced a desire to move more aggressively on the higher balance accounts. Mr. Pykosh explained that there is a process and special circumstances attached to most of these accounts, but he will note Mr. Eckerd's desire and concern.

**On the motion of Mr. Sunday, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

## CAPACITY REPORT

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

## SOLICITOR'S REPORT

Mr. Pykosh provided a memo to the Board with 4 accounts that have had suit filed against them with hearings scheduled for the end of January and early February. Also included in the memo was a list of the 4 accounts that were approved to have suit filed against them at the last Board of Supervisors' meeting.

Mr. Pykosh reported that \$7,000.00 has been collected since the last Municipal Authority Board meeting, and that some of the accounts have special circumstances attached to them and will take time to collect. He also noted that he has 4 more accounts in line for the next round of lien filings.

## ENGINEER'S REPORT

Mr. Schroeder reviewed the engineer report dated January 13, 2016.

Mr. Miller noted the attached report with regard to a discharge violation at the manhole near the intersection of Kuhn and Creek Roads. Mr. Miller explained that a manhole diaphragm broke loose and became lodged in the pipe causing a sewer back-up. It was mentioned that the diaphragm came from a manhole that may have been sustained damage from a plow hit or similar event. Mr. Miller would like to add this item to the agenda as new business for the next Authority meeting.

Mr. Miller then reviewed the Southern Flow Summary and stated that the goal is to not exceed 200,000 gallons per day. He noted that there has only been 1 spike over 200,000 gallons since work was done. Mr. Stoneberger stated that the flow summary shows that we are making progress, and that is a good thing.

## OLD BUSINESS

### PUMP STATION PHONE LINES

Mr. Miller stated that he has been in touch with a company that has a plan to link all 5 pump station to 1 telephone line with the help of newer technology. At this point, he is awaiting a response from the company.

**On a motion by Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to table the pump station phone line discussion.**

## ASSET MANAGEMENT COMMITTEE

Ms. Sunday informed the Board that there are 6 volunteers that will be attending a February 15, 2016 training session to get moving on this project. The group will be using an excel template prepared by Barton & Loughdice.

**On a motion by Mr. Stoneberger, and seconded by Mr. Eckerd, and by unanimous vote of the members, it was duly RESOLVED to accept the Asset Management report.**

#### 2016 AND BEYOND NORTHERN DISTRICT PLANS

**On a motion by Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members, it was duly RESOLVED to table the 2016 and Beyond Northern District Plans**

#### 2016 AND BEYOND SOUTHERN DISTRICT PLAN

**On a motion by Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members, it was duly RESOLVED to table the 2016 and Beyond Southern District Plans**

#### NEW BUSINESS

#### 2017 BUDGET PLANNING

Mr. Miller explained that the Board should start actively making recommendations in June, and that this should be a proactive approach to cooperation. Mr. Stoneberger asked if there was an area of particular interest, to which Mr. Eckerd expressed his desire to have the Municipal Authority setting the rates and working the budget. Mr. Miller acknowledged the 2016 rate setting resolutions, to which Mr. Eckerd expressed his displeasure with the current process.

**On the motion of Mr. Miller, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to table the 2017 Budget Planning until the March 2016 meeting.**

#### SEWER SYSTEM OPTIONS

The Municipal Authority was presented with a memo from the Board of Supervisors asking them to begin the process of evaluating options for the northern and southern sewer systems in the Township to lessen the financial strains of each system. It is being asked that the Authority research the possible sale of the systems, or if that is not an option, are there other options available to the Township.

Ms. Sunday expressed concern with this request due to the fact that the Asset Management project is not off the ground yet. She feels that Asset Management project must be complete before any options can be considered. Ms. Sunday feels the scope of the request is too broad for a board of 5 to tackle, especially in light of the Asset Management program being a huge project just getting off the ground.

Mr. Pykosh expressed to the Board that his understanding of the memo is that the Supervisors are asking if the idea of a sale is even a viable plan due to the fact that we do not have a plant. He understands it to be a broad scope question, not a fine details matter yet.

Mr. Stoneberger understands Mr. Pykosh's comments and also Ms. Sunday's concerns. Mr. Stoneberger questioned whether this would be something that Mr. Bruening's company looks at.

Mr. Miller suggested thought and brainstorming for and at the next meeting. Mr. Eckerd suggested a response of thank you, and we will take it into consideration. Mr. Stoneberger said this is not an item that can be ignored, it is not going to go away.

**On the motion of Mr. Miller, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to table the Sewer System Options until the next meeting.**

Mr. Miller acknowledged a memo response from the Board of Supervisors with regard to the Municipal Authority's recommendation to use the excess funds of \$48,875.16 in the Northern Capital Projects fund toward the principal of the loan. The Supervisors thanked the Municipal Authority for their recommendation, but expressed their desire to maintain the funds in place until the Township's entire sewer system options can be reviewed and evaluated.

Mr. Eckerd expressed his dissatisfaction with the Supervisors' response to which Mr. Pykosh stated that the Southern project is not yet complete, and that it is in the Township's best interest to maintain these funds until that project is complete. Mr. Stoneberger asked when the Southern project will be complete, and Mr. Pykosh stated that he believes it will be done by September. The question was asked why the Southern project matters with regard to this money. Mr. Pykosh stated that he believes the money can be realigned if necessary in the event that it is needed for the Southern project. Mr. Eckerd thinks this is incorrect information. Mr. Miller made a motion to have Mr. Pykosh consult with bond council as to whether the money has to stay with the Northern District.

**On the motion of Mr. Miller, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to have Mr. Pykosh consult with bond council and table the Northern Capital Projects funds discussion until the next meeting.**

#### LEIDIGH PUMP STATION PAYMENT

**On the motion of Ms. Sunday, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to pay the Leidigh Pump Station invoice.**

#### GENERATOR MAINTENANCE OPTIONS

The Board reviewed a memo presented with regard to a maintenance contract for the Leidigh pump station generator from the company that sold the Township the generator. Mr. Stoneberger questioned whether we had the run times for the generator, he also felt that a maintenance agreement was a good idea; and that since it is new, a single yearly inspection should be fine.

Mr. Beck asked if there are maintenance agreements on any of the other generators, and what would the cost be to cover all in one contract. It was advised to check with Ms. Lowery about any other generator maintenance agreements and discuss at the next meeting.

**On the motion of Mr. Stoneberger, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to table the Generator Maintenance Options until the next meeting.**

#### COMMENTS

**On the motion of Mr. Miller, and seconded by Mr. Stoneberger, and by unanimous vote of the members it was duly RESOLVED to add the Kuhn Road manhole framework upgrade to the February meeting agenda and send a letter to Mr. Bruening requesting preliminary plans and estimated costs to do the upgrade.**

ADJOURN

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 8:44 PM.**

Respectfully Submitted,

Holly S. Wood  
Recording Secretary