

December 14, 2017
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Vice Chairman Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, Vice Chairman
Carl Kuhl, Supervisor
Catalina Araiza, Manager

Michael Pykosh, Solicitor
Greg Rogalski, Engineer
Karen Lowery, Secretary/Treasurer

SPEAKERS FROM THE AUDIENCE

Devin Flickinger, Holy Spirit EMS, stated that there have been 344 calls year to date and 13 so far in December. He added that the Northern York station went into service on December 12th and have responded to 9 calls so far. Nine new EMT's are being hired and 3 EMT's have graduated to Paramedics. He also wished everyone a Merry Christmas and Happy New Year.

Mr. Castle thanked Mr. Flickinger for the hard work and good job Holy Spirit EMS has done.

Barb Pearce, 171 Brindle Road, is requesting consideration of a resolution concerning redistricting in PA. She added that Mr. Kuhl had concerns with court cases related to the gerrymandering situations. The court cases are in process to look at remedies for what happened in prior redistricting actions. She provided a handout to each supervisor with her concerns and request.

CONSENT AGENDA

1. Approval of Minutes – November 9, 2017 Regular Meeting
- November 30, 2017 Join Meeting
2. Roadmaster's Report 11/1/17 – 12/1/17
3. Engineer/Zoning Officer's Report 11/1/17 – 12/1/17
4. Approval of Bills (as prepared)

Mr. Kuhl questioned the percentage that was stated on page 3 of the November 9, 2017 minutes. He said it should be 4%. He also was concerned that the hidden driveway signs for the Mt. Zion Cemetery weren't voted on.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the consent agenda items as listed.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve installation of hidden driveway signage upon approval from Penn Dot.

UNFINISHED BUSINESS

REVIEW SEWER ACTION PLAN

Mr. Pykosh reported that \$500 has been collected since the last meeting. He added that the outstanding accounts are in a payment plan or they have active suits against them.

Mr. Pykosh added that there were 4 connections outstanding in Monroe Acres, and 3 of them have connected. The last one has a court order to connect and have reached out to Dillsburg Area Authority to work out a schedule.

NEW BUSINESS

RESOLUTION 2017-18

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-18 for the 2018 Budget of all funds, in the amount of \$4,574,570.

RESOLUTION 2017-19

On the motion of Mr. Castle and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to adopted Resolution 2017-19, which reenacts certain taxation ordinances under the local tax enabling act for fiscal year 2018.

RESOLUTION 2017-20

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-20, which levies a .252 mill tax upon a real property and provides for the collection thereof and the rate of compensation for the tax collector for 2018.

RESOLUTION 2017-21

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-21, which establishes the current street light assessment rates and authorizes Cumberland County to prepare the billing statements.

RESOLUTION 2017-22

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-22, which establishes the

current fire hydrant assessment rates and authorizes Cumberland County to prepare the billing statements.

RESOLUTION 2017-23

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-23, which levies a .304 mill tax upon all real property for fire service and provides for the collection thereof and the rate of compensation for the tax collector for 2018.

RESOLUTION 2017-24

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-24, which imposes user charges to be collected from the owner of each improved property served or to be served by the sewer system serving the northern service area of Monroe Township; and provides for payment and collection of such user charges.

RESOLUTION 2017-25

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-25, which imposes user charges to be collected from the owner of each improved property served or to be served by the sewer system serving the southern service area of Monroe Township; and provides for payment and collection of such user charges.

RESOLUTION 2017-26

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Catalina Araiza, Township Manager, as the Chief Administrative Officer of the Non-Uniformed Pension Plan.

PTO LIAISON

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint a general Monroe Elementary PTO Liaison to the Recreation Board.

FIRE COMPANY FLAG POLE LIGHTING

Mr. Castle shared his concern that the flag pole at the fire house doesn't have a light on it and he would like to have one installed. He thought the Department of Public Works could do the work. Mr. Rogalski said he could get some prices.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to install a light on the flag pole at the fire house.

RESOLUTION 2017-27

Mr. Pykosh explained that the Board has until December 31, 2017 to pass a resolution if they would like to prohibit Category 4 Casinos in the township. The resolution can be withdrawn if the Board would decide to allow category 4 casinos.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2017-27, which prohibits the location of a category 4 licensed facility within the township.

MECHANICSBURG PUMP STATION PANEL & ROOF

Mr. Rogalski explained that the panel at the Mechanicsburg pump station is falling over and needs to be replaced. Also they would like to add a small roof over the panel. Quotes were obtained and the lowest was \$6,290 from PSI.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the replacement of the panel and addition of the roof at the Mechanicsburg pump station by PSI for \$6,290.

SEWER CAMERA AND FLOW METERS PURCHASE

Mr. Rogalski this equipment would be used to locate I&I issues. The Department of Public Works would be involved in using the equipment. He is getting prices and scheduling demos, but is asking for approval of up to \$20,000 to purchase the equipment.

Mr. Kuhl asked if the equipment could be used anywhere. Mr. Rogalski said yes. Mr. Kuhl asked if additional equipment would also be needed. Mr. Rogalski is getting a price for confined space training and package, which would also be needed. Mr. Kuhl stated that some manholes are 400' apart, would this still be able to be televised. Mr. Rogalski said the camera comes with a 200' reel, so you would just have to work from each end to view the entire length. Mr. Kuhl asked if the camera could be used to inspect laterals. Mr. Rogalski said if there is a clean out then the camera could be used.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve purchasing a sewer camera and flow meters with a maximum cost of \$20,000.

STAFF COMMENTS

Mr. Kuhl said an update on the Chesapeake Bay was received and it shows the nitrates are down in the Yellow Breeches and Conodoguient creeks. Hopefully this will take some pressure off of the farmers.

Mr. Pykosh wished everyone a Merry Christmas.

Mr. Castle asked everybody to remember our Troops, Police Officers and their families. He wished everyone a Merry Christmas and Happy New Year. The trivia question was “Who is the only U.S. President to have a PhD degree?” Answer was Woodrow Wilson. The quote of the day was “Life is one grand, sweet song, so start the music.” – Ronald Regan. God Bless America.

ADJOURN

The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Karen Lowery
Secretary/Treasurer

TO: Board of Supervisors
FROM: Dennis Nailor, Roadmaster
DATE: Dec 1 2017
SUBJECT: Roadmaster's Report

PROJECTS BEING WORKED ON

<u>Project</u>	<u>Notes</u>	<u>Estimated Completion Date</u>
Winter Brush Cutting	trim trees weather permitting	3/31/18
Snow Removal	When Needed	4/1/18
Sign Inventory	Check Rd Signs & Replace if Needed	12/28/17
Clean Shop		12/28/17

PROJECTS COMPLETED

<u>Project</u>	<u>Notes</u>	<u>Completion Date</u>
Service Equipment		12/5/17
Garden Plots	Clean off & Rototill for Spring	11/17/17
Rental Meeting Hall	Rewaxed Floors for Holiday Parties	11/22/17
Prep for Winter	All Stock Piles are Full	11/1/17

ROADS BRUSH CUTTING COMPLETE

Creek rd , Miller rd , Rhoda Blvd , Sheaffer rd , Lynes rd , Greenfeild dr , Heisey rd , Pepper rd ,
Oak Grove ct , Acron ct , Brindle rd (Eppley rd to W Lisburn rd)

ROADS TO TRIM

Sinclair rd , Nixon dr , Lodge rd , Eppley rd , Stoner rd , Stoner rd Ext , John – Mar ,

Stumpstown rd , Tree on Spring rd , Leidgh dr (Jay Wickard's Property)

Brindle rd , (Clouser rd to Eppley rd)

OTHER NON PROJECT RELATED ITEMS

Evaluations

Pa 1 Calls

MEMORANDUM

TO: Monroe Township Board of Supervisors

FROM: Gregory R. Rogalski, PE
Monroe Township Engineer/Zoning Officer

DATE: December 6, 2017

SUBJECT: November Activity Report
File Reference No. MNTTP MT17

The following activities were performed during the period between 11/2/17 and 12/6/17:

ENGINEER

1. Reviewed two revised Final Subdivision Plan for Nolan and Trindle Station.
2. Issued one memo regarding traffic distribution at the intersection of Sinclair Road and Trindle Road.
3. Attended monthly Department of Public Works staff meeting.
4. Performed sight distance field view and submitted results to PennDOT for "Hidden Driveway" signage for Mt. Zion Cemetery.
5. Performed a field view for scoping of the Sinclair Road Improvement Project scheduled for 2018. Work including tree removal and guiderail replacement identified in addition to paving work.
6. Met with representatives from Ashcombe's regarding erosion within the right-of-way of Millers Road.

ZONING

1. Issued 6 Zoning Permits and 6 Building Permits for a total of \$542,000 in new construction.
2. Responded to phone calls and attended two meetings regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held office hours every other Tuesday from 8:30 AM to 12:00 PM which included 3 meetings with residents during those periods.
4. Reviewed one complaint regarding abandoned vehicles.

CAPITAL PLANNING

The following action items identified for 2017:

1. ACTION ITEM: Initial contact to be made with the property owner at Eppley & S. Locust Point Road (Lehrman) to inquire about possible dedication of right-of-way for future sight distance improvements at this location. **NOTIFICATION ISSUED, PROPERTY OWNER REVIEWING REQUEST.**
2. ACTION ITEM: Perform a survey of the residents in the Monroe Acres area to develop a project scope for modifications to the existing park area, with possible Rec Board involvement. Develop a Master Plan for the Monroe Acres area based on responses received from resident surveys, incorporating MS4 stormwater improvements. **PLANNING DOCUMENT DRAFTED AND ISSUED TO RECREATION BOARD FOR REVIEW. DRAFT SURVEY DEVELOPED.**
3. ACTION ITEM: Issue violation notice to resident on Sheaffer Road regarding sight distance impairment. **OFFICIAL ENFORCEMENT NOTICE ISSUED 10/6/17 WITH NO FORMAL RESPONSE TO DATE FROM OWNER. APPEARS PROPERTY OWNER HAS PERFORMED SOME TRIMMING OF VEGETATION.**
4. ACTION ITEMS: Complete field survey, conceptual design and right-of-way plats and legals to obtain additional right-of-way for roadway improvements at the Leidigh Drive curve adjacent to the Wickard property. **FINAL LEGAL DESCRIPTIONS AND ROW PLATS HAVE BEEN EXECUTED. TREE REMOVAL WORK SCHEDULED FOR WINTER 2017-2018.**
5. ACTION ITEM: Issue notice to Martin Road property owner for temporary access for bank removal. **PROPERTY OWNER HAS AGREED TO PERMIT TOWNSHIP TO ACCESS PROPERTY FOR BANK REMOVAL IN SPRING 2018.**

cc: A-File
File