

October 18, 2017  
7:00 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller. The Pledge of Allegiance was said.

### ATTENDANCE

Kevin Miller, Chairman  
Sue Sunday, Vice Chairperson  
Bill Beck, Treasurer  
Ronald Eckerd, Secretary

Chris Gleason, Solicitor  
Bill Rudy, Engineer  
Karen Lowery, Secretary/Treasurer

### PUBLIC COMMENTS

Rick Line said he attended the special meeting on September 25<sup>th</sup> regarding 3 documents and would like an explanation as to what they were. Mr. Miller provided a brief overview of the connection agreement, Developer's Agreement and Letter of Intent. Mr. Line understands the water is directly through SMTMA. He added that the sewer will go to SMTMA and the Allenberry customers will pay \$350 per quarter to SMTMA, but nothing will be put toward Monroe's bonds. He wasn't sure what percentage of his payment goes toward the bonds, but knows that SMTMA rate is \$116 per quarter, so they are making out very well if collecting \$350 from the Allenberry customers. He doesn't feel this is a wise decision. He also attended the last SMTMA meeting where there were some questions regarding 16 EDU's for Monroe, but no one from Monroe was present. Mr. Line added that Monroe has been talking with SMT, but not SMTMA. If there is going to be a merger we need to start laying the ground work and get ideas.

Mr. Miller said that the 16 EDU's is an open issue and he will look into the compensation for the bonds. He added that he felt Monroe was not getting their fair share, but there is a willingness to want Allenberry to be successful.

Ms. Sunday said she spoke with Mr. Kehoe and heard the documents were amended and then approved. The Supervisors have been working with SMT and the Monroe Municipal Authority.

Mr. Beck stated that he should have communicated some of this information and considered attending the SMTMA meeting. He said that Monroe has mostly been working with the SMT and attorneys. There has been back and forth with SMTMA, but there wasn't a confident idea if they were on board with the discussions. He added that the compensation is part of the letter of intent and a value will be included.

Randy Jackson, 314 Monroe Street, asked what happened with the relationship between Monroe and SMTMA. Mr. Miller said that there was a better relationship when Mr. Bear was the manager. When he retired the relationship started to shift and change. He added that he attended a SMTMA meeting and felt there was resentment toward us that we were not trying to correct the problems in White Rock. Mr. Jackson added that at one time Mr. Bear told the authority it would be cheaper to treat the I&I versus replacing the system. Mr. Miller understood this and said the Authority has taken small steps to work on repairs.

### MINUTES

**On the motion of Ms. Sunday, and seconded by Mr. Beck and by unanimous vote of the**

members it was duly **RESOLVED** to approve the minutes of the September 20, 2017 regular meeting with a minor correction.

On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly **RESOLVED** to approve the minutes of the September 25, 2017 joint meeting with a minor correction.

#### OPERATIONS REPORT

On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly **RESOLVED** to approve the Operations Reports for September.

Mr. Beck said that he gets a better sense of things by using percentages. He compared the past 12 months of flows to the previous 12 months and provided the following: White Rock was down 25%; Churchtown was down 5%; Allenberry was up 80%, but we know why; Criswell was up .6%. The total southern flow was down 14%. The northern district was up 3.7% and the mobile home park was up 8%.

Ms. Sunday mentioned a flow history report that the previous engineer had provided quarterly in chart and graph form. This helped her to better understand the flow. She asked if Mr. Rudy could provide something like this. Mr. Rudy said he will work on updating this.

#### FINANCIAL REPORT

On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly **RESOLVED** to approve the Financial Report.

Mr. Eckerd asked if Mr. Gleeson determined how the capacity fund monies could be used. Mr. Gleeson said that without knowing what you want to spend the money it's hard to say. He said it could be used for maintaining or extending lines. Mr. Eckerd asked if investigating I&I fell into maintaining. Mr. Gleeson said he would like to look at case law first.

Mr. Eckerd had questions about investing the funds, but since the township manager wasn't in attendance he would ask Ms. Lowery. He would like to know how the funds are being invested. The amount of interest we are getting is very little. Mr. Miller added that he thought there were limitation on how investing could be done. Mr. Beck said that Ms. Araiza had been looking at PLIGT for investments where we could a better return, but currently the money is in a sweep account.

Mr. Miller mentioned the average southern treatment amount listed on the report. He asked for this to be updated. Mr. Eckerd said the northern treatment costs are over budget, but this is because Monroe doesn't receive final numbers from Mechanicsburg until after the budget is complete.

#### NORTHERN BUDGET 2018

Mr. Eckerd said the budget was submitted to the Supervisors. He shared that he is concerned that November is too late if changes need made, the budget will be approved. Ms. Lowery explained the tentative budget will be approved in November, open for review and then adopted in December. Mr. Miller said there needs to be another meeting or 2 meetings for the last quarter of the year due to the budget. Ms. Sunday added that the Authority has taken the initiative to submit a budget and would like to have responses back to them.

Mr. Eckerd stated that there was a big change to the budget in inspections for \$16,000. He would like to know what this is for. Mr. Beck thought Ms. Araiza added this for smoke testing as mentioned by Mr. Rogalski.

Mr. Jackson said \$16,000 will not be enough to televise the lines, which would give a good view of any issues. Mr. Miller said the intent was to do physical inspections for sump pumps. Mr. Jackson added that DEP regulates that only waste water can go into the sewer, but there aren't any provisions to be able to enter a home to check for sump pumps. The Authority will need to pass an ordinance to allow entry and charge an assessment fee.

Mr. Miller asked for a Sump Pump Inspection Discussion to be added to next month's agenda. He will look into this matter.

Mr. Eckerd said \$16,000 has been set aside, but there is no concrete evidence that investigating is needed. If there is evidence then he would be okay with this. Mr. Miller added that the operations does show issues at times.

### SOUTH BUDGET 2018

Mr. Beck said there is no proposal for a rate change. He included \$50,000 for I&I investigation or it could be used for evaluation of the value of the system if needed. He also included \$250,000 as a worst case scenario for the potential SMTMA lawsuit. He shows the net position at the end of 2018 will be \$1,377,031.

On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to accept the changes to the Southern Budget.

### LIEN/DEBT REPORT

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

### CAPACITY REPORT

**On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

### SOLICITOR'S REPORT

Mr. Gleason reported that the larger lien is up for Sheriff's Sale and they have been in touch with the attorney regarding the sewer liens. He stated that account 139 came to his office last week to work out a payment plan. And account 267 paid \$14,000 on their account, which is more than what is owed. Mr. Gleason is calculating the interest and legal fees and a refund will be issued. Mr. Miller said the remaining amount should be put on the account as a credit.

**On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Solicitors Report.**

## ENGINEER'S REPORT

Mr. Rudy provided an engineer report dated October 11, 2017. He added that Mr. Rehab will televise the Deer Road main on Monday. Mr. Miller asked for a report to be sent to the Board.

Mr. Rudy provided a quote of \$7,000 for the panel replacement and roof addition from CV Services. He also provided pictures to show what other pump stations have. He doesn't think this is an urgent item, so he suggested waiting for a quote from PSI. Mr. Miller suggested also contacting Control System 21 or another vendor for another price quote.

Mr. Eckerd mentioned items #1 Northern District on the Engineer report. He felt that we should start with the investigations and then move to look at further options.

Mr. Rudy stated that last month the breaker at Leidigh tripped and this has happened before. It appears the junction box in the wet well is too small and cause the short. He is working with PSI to rectify the situation. Pennoni incurred costs with the overflow, so they are trying to get this work done as a tradeoff. He added that Wilbur said this problem exists at every pump station. Mr. Miller asked that Mr. Rudy report back with the PSI results.

Mr. Miller would like Mr. Rudy to provide an estimate of the costs to televise the line and flow metering. Mr. Rudy said the cost of a camera is about \$15,000 or the work being done on Deer will be \$350 per hour. He added that flow metering makes sense, but would suggest starting with training the staff to look at areas and then determine a focus area. Mr. Miller mentioned that we own flow meters, but they are out dated.

Mr. Miller mentioned that there is an issue with Blossom Terrace, but it's been put on hold. He wants to make sure we stay on top of this to be sure repairs are done before any road work. Mr. Rudy will re-evaluate the project.

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to accept the Engineer's Report.**

## OLD BUSINESS

### SOUTHERN DISTRICT I&I – 10 YEAR PLAN – STEP 1

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to table this matter until the December meeting.**

## WATER USAGE REPORT DISCUSSION

Mr. Miller recommended tabling this discussion until January. Mr. Eckerd mentioned talking to Ms. Araiza.

## NEW BUSINESS

### MECHANICSBURG PUMP STATION PANEL & ROOF COSTS

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to table this matter until more quotes are obtained.**

CHARTER HOMES – 6 EDU REQUEST

**On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve Charter Homes request for 6 EDU's.**

STAFF COMMENTS

Mr. Beck mentioned that Mr. Kuhl is looking for definite boundaries for the sewer areas. He likes the idea of clarifying this to be able to allocate costs better and have a different rate for each area.

Mr. Rudy said he has a copy of the Act 537 Plan and will look into this matter.

ADJOURN

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 8:45 PM.**

Respectfully Submitted,

Karen M. Lowery  
Secretary/Treasurer