

January 18, 2017
7:00 PM

The reorganization meeting of Monroe Township Municipal Authority was called to order by 2016 Chairman Miller and turned over to the Solicitor.

Mr. Gleeson asked for a motion to select the 2017 Chairman.

On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to re-elect all of the Board members remain in the same positions: Kevin Miller, Chairman; Suzanne Sunday, Vice Chairperson; William Beck, Treasurer; Ron Eckerd, Secretary; and Harold Stoneberger, Assistant Secretary/Treasurer.

The meeting was turned over to Mr. Miller.

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to adjourn the reorganization meeting at 7:05 PM.

January 18, 2017
7:05 PM

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

The Pledge of Allegiance was said.

ATTENDANCE

Kevin Miller, Chairman
Sue Sunday, Vice Chairperson
William Beck, Treasurer
Ronald Eckerd, Secretary

Greg Rogalski, Engineer
Chris Gleeson, Solicitor
Bill Rudy, Engineer
Karen Lowery, Recording Secretary

PUBLIC COMMENTS – None

MINUTES

On the motion of Ms. Sunday, and seconded by Mr. Eckerd and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the December 21, 2016 regular meeting.

OPERATIONS REPORT

On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Reports for December.

FINANCIAL REPORT

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.

On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to request that Ms. Araiza provide an update to the Authority Board regarding the status of paying off the Northern portion of the 2010 GO bond that had previously been approved.

LIEN/DEBT REPORT

On the motion of Mr. Beck, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.

Mr. Miller stated that a good effort has been made the past 2 years and we will continue to move forward.

CAPACITY REPORT

On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.

SOLICITOR'S REPORT

Mr. Gleeson stated that he has been working on the outstanding debt, which take a lot of time with the technical guidelines that have to be followed. He added that \$4,971.62 has been collected since the last meeting. An updated memo with updates of collections was provided to the Board. Mr. Gleeson also provided a new spreadsheet that shows the status of past due accounts with actions and notes. He asked that the Board review the spreadsheet and provide comments at the next meeting.

Mr. Gleeson reported that the lawsuits for 4 homes in the Dillsburg Sewer Authority area were issued. One is working to hook up, 2 were served and one is waiting for the sheriff's return. Mr. Miller appreciated the update, but asked that the Dillsburg Area Authority also be provided this information.

On the motion of Mr. Miller, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to accept the Solicitor's report.

ENGINEER'S REPORT

Mr. Rogalski stated that the Supervisors made an engineer change for 2017. He has been working with Monroe Township since 1999 in various capacities and is currently the division manager of the municipal group at Pennoni Associates. His firm bring a lot of resources, plus he is aware of the history of the township. Mr. Rogalski stated that he will be attending the meeting for the first few months until Mr. Rudy gets up to speed and a transition can be made.

Mr. Rudy stated he has been with Pennoni for 18 years and represents several municipal clients and authorities. He has already started to dig in on several items.

Mr. Rogalski added that there is an issue with the pumps running when the new equalization tank

needs to be used. He is waiting for Mr. Bruening's final reports to review and then discuss with the board.

OLD BUSINESS

ASSET MANAGEMENT COMMITTEE

Ms. Sunday provided a draft final report for the Board to review. Ms. Sunday explained some of the key items on the report.

Mr. Beck asked if the data was in excel and what the further plans are. Ms. Sunday answered yes and we are already using the data. It will be very help with the upcoming workshop to determine how many manholes and feet of pipe are in White Rock for repairs. The data, which is readily available, will give us a better view of what is there to allow for a better decision of what direction to go.

Mr. Rogalski explained that there is a GIS software integration that could be done to be able to click on a map and information will be provided. There are a lot of benefits of having this, but it is very expensive.

Mr. Miller volunteered to go out with the engineer to the pump stations to try to collect the data that is needed. Mr. Rogalski said that the Operations & Maintenance manuals at the pump stations may be helpful.

Mr. Miller thanked Ms. Sunday and the volunteers for all of their efforts. It is important to have our assets in a database and there is a lot of good information available.

On the motion of Mr. Eckerd, and seconded by Mr. Miller, and by unanimous vote of the members, it was duly RESOLVED to move forward with presenting the Asset Management report to the Supervisors at their February meeting.

SOUTHERN DISTRICT I&I – 10 YEAR PLAN

On a motion by Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members, it was duly RESOLVED to table the 2016 and Beyond Northern District Plans

2016 AND BEYOND SOUTHERN DISTRICT PLAN

Mr. Miller suggested this item be tabled until after the workshop.

NEW BUSINESS

SEYMORE BROTHERS CONSTRUCTION- SINGLE EDU REQUEST

On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to approve the single EDU request for 1286 High Street.

WENDELL MARTZ – SINGLE EDU REQUEST

On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the single EDU request for Lot 136, Kuhn Road.

I&I PROJECT PROPOSAL FROM CATALINA ARAIZA

Mr. Miller stated that Ms. Araiza has applied for 2 grants. The first is for Blossom Terrace with a grant request of \$127,500 and the total project cost of \$150,000. The second is for I&I issues with a grant request of \$147,550 and the total project cost of \$187,550.

Mr. Miller added that responses should be given in March. If the grants are approved then we will need to look at what work should be laid out by engineering.

Ms. Sunday asked if March will be too late to start the process. Mr. Rogalski said it would be very tight, the project could be started in 2017, but may be to be finished in 2018.

Mr. Beck asked if the board should answer Ms. Araiza's questions. Mr. Miller said these items could be discussed at the workshop and then finalized at the February meeting.

ADJOURN

On the motion of Mr. Beck, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 7:55 PM.

Respectfully Submitted,

Karen M. Lowery
Recording Secretary