

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller in person for the Board and available through GoToMeeting due to the COVID-19 pandemic.

ATTENDANCE

Kevin Miller, Chairman
Sue Sunday, Vice Chairperson
William Beck, Treasurer
Andrew Clancy, Secretary

Bill Rudy, Engineer
Mike Pykosh, Solicitor
Karen Lowery, Recording Secretary

Mr. Miller said there was an addition to the agenda, Item 10.A Reservation of Capacity Fee

PUBLIC COMMENTS - None

MINUTES

On the motion of Ms. Sunday, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the August 19, 2020 regular meeting.

OPERATIONS REPORT

On the motion of Ms. Sunday, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report.

FINANCIAL REPORT

Mr. Beck said that the balances at this time are up compared to the balances from last year at this time. He will provide a P&L report next month.

On the motion of Mr. Clancy, and seconded by Mr. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.

LIEN/DEBT REPORT

On the motion of Mr. Beck, and seconded by Mr. Clancy, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.

CAPACITY REPORT

On the motion of Mr. Clancy, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.

SOLICITOR'S REPORT

Mr. Pykosh said the liened accounts are being pursued. Two new liens have been filed and he also filed suite with the District Justice and hearings have been set. Mr. Miller said we have gotten good results over that past several years.

On the motion of Mr. Beck, and seconded by Mr. Clancy, and by unanimous vote of the members, it was duly RESOLVED to accept the Solicitor's Report.

ENGINEER'S REPORT

Mr. Rudy reviewed the engineer report dated September 9, 2020. He added that the CCTV work along Kuhn and Creek was done last week and no major issues were found. The main line had to be jetted due to stone and debris. He is waiting to receive the videos and will provide a report next month. He added that the DPW completed the asset inventory, so he will compile a spreadsheet.

Mr. Clancy asked if there was an update on the H2O grant. Mr. Rudy said there were a lot of applicants and we didn't get the chosen to receive the grant. Mr. Miller asked if we can submit an application for the next grant period. Ms. Sunday asked if there was a reason, we didn't get the grant. Mr. Rudy said there was a spreadsheet that showed we had previously received an H2O grant and he wasn't sure if that played into it or not.

Mr. Beck asked Mr. Rudy if he would suggest using the contractor from the recent project for the next project. Mr. Rudy said there were some concerns with the timeliness, but the work met the requirements.

On the motion of Mr. Clancy, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to approve the Engineer's Report.

OLD BUSINESS

RESERVATION OF CAPACITY FEE

Mr. Pykosh provided a memo dated September 14, 2020, explaining that the capacity fee cannot be more than 60% of the quarter bill. He spoke with several other authorities to gather information. The board liked the idea of a quarterly fee and setting a time limit for the capacity reservation.

On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to recommend to the Supervisors to set the Capacity Fee at \$100 per quarter for both districts and to require the reservation to be renewed yearly for a maximum of 5 years.

NEW BUSINESS

QUESTIONS/COMMENTS FOR POTENTIAL BOARD MEMBER

Ms. Sunday asked Mr. Clay why he wanted to volunteer on the Authority Board. Mr. Clay said he is new to the township, retired early and is interested in volunteering. He previously volunteered on a Zoning Hearing Board, but saw the notice for the Authority and was interested.

Mr. Miller asked Mr. Clay if he had any involvement in budgeting. Mr. Clay said he has had to present yearly budget information in the past.

Mr. Clancy stated that the general direction of the Authority has changed tremendously over the past several years. There has been a deliberate effort to study and investigate problem areas and work to properly repair the system with a phased approach. He added that managing the debt has also been a major focus.

Mr. Clay didn't have any questions for the Board, but asked when he could start.

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to recommend to the Supervisors that Jeffrey Clay be appointed to fill the vacant

seat on the Authority Board.

PUBLIC COMMENTS - None

STAFF COMMENTS

Ms. Sunday asked that Mr. Rudy provide the information for the next project so that she can draft the November newsletter.

ADJOURN

On the motion of Mr. Clancy, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to adjourn the meeting at 7:45 PM.

Respectfully Submitted,

Karen M. Lowery
Recording Secretary