

The reorganization meeting of Monroe Township Municipal Authority was called to order by the Solicitor. The Pledge of Allegiance was said. Mr. Gleeson asked for a motion to select the 2020 Chairperson.

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to select Kevin Miller as the Chairman.**

The meeting was turned over to Mr. Miller.

**On the motion of Mr. Beck, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to select Sue Sunday as the Vice Chairperson.**

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to select Bill Beck as the Treasurer.**

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to select Andrew Clancy as the Secretary.**

**On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to leave to position of Assistant Secretary/Treasurer vacant until a new member is added.**

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

#### ATTENDANCE

Kevin Miller, Chairman  
Sue Sunday, Vice Chairperson  
William Beck, Treasurer

Bill Rudy, Engineer  
Chris Gleeson, Solicitor  
Karen Lowery, Recording Secretary

#### PUBLIC COMMENTS

Tim Hoehn, 1395 Shuman Drive, asked what is being done to reduce sewer rates. Mr. Miller said that during the past 2 to 3 years the Board has gotten a good handle on expenses and the budget process. Recommendations have been made to the Supervisors regarding rates and strides have been made to reduce the debt. Mr. Beck added that in the Southern District debt and I&I in White Rock are the biggest problems. In 2019 a \$250,000 project was done to help decrease the I&I issues and another project is being planned for 2021. Mr. Hoehn asked if there are any grants to help with the costs. Mr. Miller stated that we just applied for an H2O grant, which could allow us to do a larger project.

#### MINUTES

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the December 18, 2019 regular meeting.**

## OPERATIONS REPORT

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report.**

## FINANCIAL REPORT

Mr. Beck provided a statement of revenues and expenses for the 4<sup>th</sup> quarter of 2019. He reviewed the actual vs. budget amounts and stated that overall in both the Northern and Southern Districts it was a favorable year and ending balances were to the good.

Mr. Beck also provided copies from the Early Intervention Program report for the Northern and Southern Service Areas for the Board to review. He added that there are basically two recommendations; (1) review the debt and allocations and (2) use the Northern surplus to equal out both service areas.

**On the motion of Ms. Sunday, and seconded by Mr. Miller, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

## LIEN/DEBT REPORT

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

## CAPACITY REPORT

Mr. Miller asked when the new Chapter 94 report information will be available. Mr. Rudy said he will gather information to provide to Mechanicsburg and South Middleton, and they need to submit the reports by the end of March.

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

## SOLICITOR'S REPORT

Mr. Gleeson provided updates on all of the accounts with liens. Accounts 41, 85, 252, 671 and 676 have current payment plans in place. He is working with account 828 to set up a payment plan. Account 866 made a significant payment a few months ago and were to set up a payment plan, but there has been response so a writ of execution has been filed. He is working with account 904, the owner is having serious health issues. He has tried working with account 961, but there has been no payment so he will move forward. Account 44 did have a bankruptcy, but that was dismissed so he filed a writ of execution. Account 56 did have a payment plan, but stopped making payments. Account 139 was transferred to the son, who has made a payment and is to reach out to Mr. Gleeson to discuss since he would like to build on the property. Account 171 is in bankruptcy, but a payment has not been received so he will look into this.

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to approve the Solicitor's Report.**

## ENGINEER'S REPORT

Mr. Rudy reviewed the report dated January 13, 2020. Some I&I issues have been found on Asper Drive and will be added to the project for 2021. He will have the priority list from the videos for the February meeting.

Mr. Miller asked if there has been any feedback from the 2019 project and if we've been able to measure flows to see a decrease from the repairs that were done. Mr. Rudy said that the lines were televised at the completion of the project and no issues were found. He added the flows have improved, but to keep in mind that the repairs were only in a very small portion of the system and we have a long way to go. This will be a continual process and when it rains the DPW have been looking in other areas for issues.

**On the motion of Ms. Sunday, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to approve the Engineer's Report.**

#### OLD BUSINESS

#### JOINT WORKSHOP

Mr. Miller stated that a joint workshop was proposed for February 13<sup>th</sup> at 6 PM. Ms. Lowery said she has heard back from one Supervisor. Mr. Miller asked her to follow up and advise the Authority.

Mr. Miller suggested creating an agenda for the workshop as follows:

1. Southern District – Status of Projects completed and pending
2. Review Finances
3. Early Intervention Program Report
4. Northern District Highlights
5. Generator Information Gathering (age, # of hours for future planning)
6. Letter to Dillsburg Area Authority – Park Place, Miller's Road (planning)

#### NEW BUSINESS

#### ON-LOT DISCUSSION

Mr. Miller stated that he met with the Sewage Enforcement Officer to discuss current sewer area and areas that may have on-lot issue or areas of concern. Rebert Acres has smaller lots with about 27 homes, but there have been no failures and only small repairs needed. Kiner Blvd. is a low-lying area with larger lots so there is room for repairs if needed. The Brandtsville area is in a floodplain, but the systems seem to be function properly here. The Park Place and Miller's Road area have small lots with limited, if any, space for replacements and some of the systems are functioning well. This may be an area to talk with the Supervisors about regarding a 5-year plan and discussing with Dillsburg Area Authority. He added that overall the news is good since we have deep soils that support on-lot systems.

#### STAFF COMMENTS

Ms. Sunday drafted the February newsletter explaining repairs to the system and the future project. The Board agreed it provided excellent information for the residents.

#### ADJOURN

**On the motion of Mr. Beck, and seconded by Ms. Sunday, and by unanimous vote of the members, it was duly RESOLVED to adjourn the meeting at 8:06 PM.**

Respectfully Submitted,

Karen M. Lowery  
Recording Secretary